

# Torbay Application for a premises licence Licensing Act 2003

For help contact

https://forms.torbay.gov.uk/ContactLicenseTrading

Telephone: 01803 208025

\* required information

| Section 1 of 21  |   |  |
|--|---|--|
| You can save the form at any ti  | me and resume it later. You do not need to  | be logged in when you resume.  |
| System reference   | Not Currently In Use                        | This is the unique reference for this application generated by the system.   |
| Your reference   | FRANX                                       | You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.   |
| Are you an agent acting on behalf of the applicant?  • Yes  • No       |   | Put "no" if you are applying on your own<br>behalf or on behalf of a business you own or<br>work for.  |
| Applicant Details  |   |  |
| * First name   | FRANCESCA                                   |  |
| * Family name  | CREWES                                      |  |
| * E-mail   |   |  |
| Main telephone number  |   | Include country code.  |
| Other telephone number   |   |  |
| ☐ Indicate here if the appli   | cant would prefer not to be contacted by te | elephone   |
| Is the applicant:  |   |  |
| <ul><li>Applying as a business of Applying as an individual</li></ul>  | r organisation, including as a sole trader  | A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby. |
| Applicant Business   |   |  |
| Is the applicant's business registered in the UK with Companies House? | <ul><li>Yes</li><li>No</li></ul>            | Note: completing the Applicant Business section is optional in this form.  |
| Registration number  |   |  |
| Business name  |   | If the applicant's business is registered, use its registered name.  |
| VAT number   |   | Put "none" if the applicant is not registered for VAT.   |
| Legal status   | Private Limited Company                     |  |

| Continued from previous page                                      |  |  |
|---|--|--|
| Applicant's position in the business                              | DIRECTOR                                     |  |
| business  |  | The country where the applicant's  |
| Home country  | United Kingdom                               | headquarters are.  |
| Registered Address  |  | Address registered with Companies House.   |
| Building number or name   |  |  |
| Street  |  |  |
| District  |  |  |
| City or town  |  |  |
| County or administrative area                                     |  |  |
| Postcode  |  |  |
| Country   | United Kingdom                               |  |
|   |  |  |
| Agent Details   |  |  |
| * First name  |  |  |
| * Family name   |  |  |
| * E-mail  |  |  |
| Main telephone number   |  | Include country code.  |
| Other telephone number  |  |  |
| ☐ Indicate here if you wou  | lld prefer not to be contacted by telephone  |  |
| Are you:  |  |  |
| <ul> <li>An agent that is a busine</li> </ul>                     | ess or organisation, including a sole trader | A sole trader is a business owned by one person without any special legal structure. |
| A private individual activity                                     | ng as an agent                               | person without any special legal structure.  |
| Agent Business  |  |  |
| Is your business registered in<br>the UK with Companies<br>House? | Yes  | Note: completing the Applicant Business section is optional in this form.            |
| Registration number   |  |  |
| Business name   |  | If your business is registered, use its registered name.                             |
| VAT number _  |  | Put "none" if you are not registered for VAT.  |
| Legal status  | Private Limited Company                      |  |
|   |  |  |

| Continued from previous page                |   |   |
|---|---|---|
| Your position in the business               | DIRECTOR  |   |
| Home country                                | United Kingdom  | The country where the headquarters of your business is located. |
| Agent Registered Address                    |   | Address registered with Companies House.                        |
| Building number or name                     |   |   |
| Street                                      |   |   |
| District                                    |   |   |
| City or town                                |   |   |
| County or administrative area               |   |   |
| Postcode                                    |   |   |
| Country                                     | United Kingdom  |   |
|   |   |   |
| Section 2 of 21                             |   |   |
| PREMISES DETAILS                            |   |   |
|   | ply for a premises licence under section 17 of the premises) and I/we are making this application the Licensing Act 2003. |   |
| Premises Address                            |   |   |
| Are you able to provide a posta             | al address, OS map reference or description of t  | he premises?  |
| <ul><li>Address</li><li>OS ma</li></ul>     | p reference O Description   |   |
| Postal Address Of Premises                  |   |   |
| Building number or name                     | FRANX LIFESTYLE CAFE  |   |
| Street                                      | 343 TORQUAY ROAD  |   |
| District                                    |   |   |
| City or town                                | PAIGNTON  |   |
| County or administrative area               |   |   |
| Postcode                                    | TQ3 2EP   |   |
| Country                                     | United Kingdom  |   |
| Further Details                             |   |   |
| Telephone number                            |   |   |
| Non-domestic rateable value of premises (£) | 5,500   |   |

| Secti          | n 3 of 21  |  |  |  |
|----------------|--|--|--|--|
| APPL           | CATION DETAILS   |  |  |  |
| In wh          | t capacity are you applying for the premises licence?  |  |  |  |
|                | An individual or individuals   |  |  |  |
| $\boxtimes$    | A limited company / limited liability partnership  |  |  |  |
|                | A partnership (other than limited liability)   |  |  |  |
|                | An unincorporated association  |  |  |  |
|                | Other (for example a statutory corporation)  |  |  |  |
|                | A recognised club  |  |  |  |
|                | A charity  |  |  |  |
|                | he proprietor of an educational establishment  |  |  |  |
|                | A health service body  |  |  |  |
|                | A person who is registered under part 2 of the Care Standards Act<br>2000 (c14) in respect of an independent hospital in Wales   |  |  |  |
|                | A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England          |  |  |  |
|                | The chief officer of police of a police force in England and Wales   |  |  |  |
| Conf           | m The Following  |  |  |  |
|                | am carrying on or proposing to carry on a business which involves<br>he use of the premises for licensable activities  |  |  |  |
|                | am making the application pursuant to a statutory function   |  |  |  |
|                | am making the application pursuant to a function discharged by<br>virtue of Her Majesty's prerogative  |  |  |  |
| Secti          | n 4 of 21  |  |  |  |
| NON            | NDIVIDUAL APPLICANTS   |  |  |  |
|                | e name and registered address of applicant in full. Where appropriate give any registered number. In the case of a ership or other joint venture (other than a body corporate), give the name and address of each party concerned. |  |  |  |
| Non            | ndividual Applicant's Name   |  |  |  |
| Nam            | FRANX LIFESTYLE LTD  |  |  |  |
| Deta           | s  |  |  |  |
| Regis<br>appli | ered number (where able)   |  |  |  |
| Desc           | ption of applicant (for example partnership, company, unincorporated association etc)  |  |  |  |

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|---|---|--|
|   |   |  |
| Address   |   |  |
| Building number or name   |   |  |
| Street  |   |  |
| District  |   |  |
| City or town  |   |  |
| County or administrative area   |   |  |
| Postcode  |   |  |
| Country   | United Kingdom  |  |
| Contact Details   |   |  |
| E-mail  |   |  |
| Telephone number  |   |  |
| Other telephone number  |   |  |
| * Date of birth   | dd mm yyyy  |  |
| * Nationality   | british   | Documents that demonstrate entitlement to work in the UK |
|   | Add another applicant   |  |
| Section 5 of 21   |   |  |
| OPERATING SCHEDULE  |   |  |
| When do you want the premises licence to start?   | 15 / 02 / 2022<br>dd mm yyyy  |  |
| If you wish the licence to be valid only for a limited period, when do you want it to end | dd mm yyyy  |  |
| Provide a general description of  | of the premises   |  |
| licensing objectives. Where yo  | ses, its general situation and layout and any othe<br>ur application includes off-supplies of alcohol ar<br>plies you must include a description of where th  | nd you intend to provide a place for                     |
| afternoon teas & deliveries with<br>This will be a limited range of p                     | vork this application is to allow the sale of Alcoho<br>h hampers style packages . This includes an exte<br>pre-packaged drinks (eg , Prosecco , Beers , Wind<br>d for flexibility and also covers delivery times for | rnal garden/patio area<br>es , Mixers ) .                |

| Continued from previous page                     |                              |
|--|------------------------------|
| If 5,000 or more people are                      |                              |
| expected to attend the premises at any one time, |                              |
| state the number expected to                     |                              |
| attend   |                              |
| Section 6 of 21                                  |                              |
| PROVISION OF PLAYS                               |                              |
| See guidance on regulated en                     | tertainment                  |
| Will you be providing plays?                     |                              |
| ○ Yes  | <ul><li>No</li></ul>         |
| Section 7 of 21                                  |                              |
| PROVISION OF FILMS                               |                              |
| See guidance on regulated en                     | tertainment                  |
| Will you be providing films?                     |                              |
| ○ Yes  | <ul><li>No</li></ul>         |
| Section 8 of 21                                  |                              |
| PROVISION OF INDOOR SPO                          | RTING EVENTS                 |
| See guidance on regulated en                     | tertainment                  |
| Will you be providing indoor s                   | porting events?              |
| ○ Yes  | <ul><li>No</li></ul>         |
| Section 9 of 21                                  |                              |
| PROVISION OF BOXING OR W                         | RESTLING ENTERTAINMENTS      |
| See guidance on regulated en                     | tertainment                  |
| Will you be providing boxing                     | or wrestling entertainments? |
| ○ Yes  | <ul><li>No</li></ul>         |
| Section 10 of 21                                 |                              |
| PROVISION OF LIVE MUSIC                          |                              |
| See guidance on regulated en                     | tertainment                  |
| Will you be providing live mus                   | ic?                          |
| ○ Yes  | <ul><li>No</li></ul>         |
| Section 11 of 21                                 |                              |
| PROVISION OF RECORDED M                          | USIC                         |
| See guidance on regulated en                     | tertainment                  |
| Will you be providing recorded                   | d music?                     |
| <ul><li>Yes</li></ul>                            | ○ No                         |
| Standard Days And Timings                        |                              |
|  |                              |

| <u>_</u>                  |   |                     |  |
|---------------------------|---|---------------------|--|
| Continued from previous   | page  |                     |  |
| MONDAY                    |   |                     | Give timings in 24 hour clock.   |
|                           | Start   | End                 | (e.g., 16:00) and only give details for the days<br>of the week when you intend the premises |
|                           | Start   | End                 | to be used for the activity.   |
| TUESDAY                   |   |                     |  |
|                           | Start   | End                 |  |
|                           | Start   | End                 |  |
| WEDNESDAY                 |   |                     |  |
|                           | Start   | End                 |  |
|                           | Start   | End                 |  |
| THURSDAY                  |   |                     |  |
|                           | Start   | End                 |  |
|                           | Start   | End                 |  |
| FRIDAY                    |   | -                   |  |
|                           | Start   | End                 |  |
|                           | Start 23:00   | End 00:00           |  |
| SATURDAY                  |   |                     |  |
|                           | Start   | End                 |  |
|                           | Start 23:00   | End 00:00           |  |
| SUNDAY                    |   |                     | 1  |
|                           | Start   | End                 |  |
|                           | Start   | End                 |  |
| Will the playing of reco  | rded music take place indoors or out                                      |                     | Where taking place in a building or other  |
| <ul><li>Indoors</li></ul> | Outdoors O  | Both                | structure tick as appropriate. Indoors may include a tent.                                   |
|                           | be authorised, if not already stated, not music will be amplified or unam |                     |  |
|                           |   | 0.)                 |  |
|                           |   |                     |  |
|                           |   |                     |  |
| State any seasonal varia  | ations for playing recorded music   |                     |  |
| For example (but not ex   | xclusively) where the activity will occ                                   | ur on additional da | ays during the summer months.  |
|                           |   |                     |  |
|                           |   |                     |  |
|                           |   |                     |  |

| Continued from previous                       | page                              |  |          |
|---|-----------------------------------|--|----------|
|   |                                   |  |          |
| Non-standard timings. in the column on the le |                                   | be used for the playing of recorded music at different times from those  | e listed |
| For example (but not ex                       | xclusively), where you wis        | sh the activity to go on longer on a particular day e.g. Christmas Eve.  |          |
| New Years eve to 01.00                        | the next day                      |  |          |
|   |                                   |  |          |
|   |                                   |  |          |
| Section 12 of 21                              |                                   |  |          |
| PROVISION OF PERFO                            | RMANCES OF DANCE                  |  |          |
| See guidance on regula                        | ated entertainment                |  |          |
| Will you be providing p                       | performances of dance?            |  |          |
| ○ Yes   | <ul><li>No</li></ul>              |  |          |
| Section 13 of 21                              |                                   |  |          |
| PROVISION OF ANYTH<br>DANCE                   | IING OF A SIMILAR DESC            | RIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES                    | OF       |
| See guidance on regula                        | ated entertainment                |  |          |
| Will you be providing a performances of dance | inything similar to live mu<br>?? | sic, recorded music or   |          |
| ○ Yes   | <ul><li>No</li></ul>              |  |          |
| Section 14 of 21                              |                                   |  |          |
| LATE NIGHT REFRESHI                           | MENT                              |  |          |
| Will you be providing la                      | ate night refreshment?            |  |          |
| <ul><li>Yes</li></ul>                         | ○ No                              |  |          |
| Standard Days And Ti                          | mings                             |  |          |
| MONDAY  |                                   | Give timings in 24 hour clock.   |          |
|   | Start                             | End (e.g., 16:00) and only give details for the                          |          |
|   | Start                             | of the week when you intend the pren<br>End to be used for the activity. | nises    |
| TUESDAY                                       |                                   | to be used for the delivity.   |          |
| TUESDAT                                       | 5                                 |  |          |
|   | Start                             | End  |          |
|   | Start                             | End  |          |
| WEDNESDAY                                     |                                   |  |          |
|   | Start                             | End  |          |
|   | Start                             | End  |          |
| THURSDAY                                      |                                   |  |          |
|   | Start                             | End  |          |
|   |                                   |  |          |
|   | Start                             | End  |          |

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|--|--|--------------------|--|--|--|
| FRIDAY   |  |                    |  |  |  |
| Start  |  | End                |  |  |  |
| Start  | 23:00  | End 00:30          |  |  |  |
| SATURDAY   |  |                    |  |  |  |
| Start  |  | End                |  |  |  |
| Start  | 23:00  | End 00:30          |  |  |  |
| SUNDAY   |  |                    |  |  |  |
| Start  |  | End                |  |  |  |
| Start  |  | End                |  |  |  |
| Will the provision of late night   | t refreshment take place indoo                                       | ers or outdoors or |  |  |  |
| both?  | reneshment take place mado   | is of outdoors of  |  |  |  |
| <ul><li>Indoors</li></ul>  | Outdoors O   | Both               | Where taking place in a building or other structure tick as appropriate. Indoors may include a tent. |  |  |
| 50.5   | thorised, if not already stated, a<br>usic will be amplified or unam |                    | urther details, for example (but not   |  |  |
|  |  |                    |  |  |  |
| State any seasonal variations  |  |                    |  |  |  |
| For example (but not exclusively) where the activity will occur on additional days during the summer months.   |  |                    |  |  |  |
|  |  |                    |  |  |  |
| Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below  For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. |  |                    |  |  |  |
|  | ######################################                               |                    | . V. C.  |  |  |
| Section 15 of 21   |  |                    |  |  |  |
| SUPPLY OF ALCOHOL  |  |                    |  |  |  |
| Will you be selling or supplyin  | g alcohol?   |                    |  |  |  |
| <ul><li>Yes</li></ul>  | ○ No   |                    |  |  |  |

| Continued from previous  | naae    |                                      |         |             |               |   |
|--|---------|--------------------------------------|---------|-------------|---------------|---|
| Standard Days And Tir  | 1704    |                                      |         |             |               |   |
| MONDAY   | _       |                                      |         |             |               |   |
|  | Start   | 07:00                                |         | End         |               | Give timings in 24 hour clock.<br>(e.g., 16:00) and only give details for the days  |
|  |         | 07.00                                |         |             | 23:00         | of the week when you intend the premises  |
|  | Start   |                                      |         | End         | 23:00         | to be used for the activity.  |
| TUESDAY  |         |                                      |         |             |               |   |
|  | Start   | 07:00                                |         | End         |               |   |
|  | Start   |                                      |         | End         | 23:00         |   |
| WEDNESDAY  |         |                                      |         |             |               |   |
|  | Start   | 07:00                                |         | End         |               |   |
|  | Start   |                                      |         | End         | 23:00         |   |
| THURSDAY   |         |                                      |         |             |               |   |
|  | Start   | 07:00                                |         | End         |               |   |
|  | Start   |                                      |         | End         | 23:00         |   |
| FRIDAY   |         |                                      |         |             |               |   |
| FRIDAT   | Ctart   | 07:00                                |         | End         |               |   |
|  |         | 07:00                                |         | End         |               |   |
|  | Start   |                                      |         | End         | 00:00         |   |
| SATURDAY   |         |                                      |         |             |               |   |
|  | Start   | 07:00                                |         | End         |               |   |
|  | Start   |                                      |         | End         | 00:00         |   |
| SUNDAY   |         |                                      |         |             |               |   |
|  | Start   | 07:00                                |         | End         |               |   |
|  | Start   |                                      |         | End         | 23:00         |   |
| Will the sale of alcohol b   | e for c | consumption:                         |         |             |               | If the sale of alcohol is for consumption on  |
| <ul> <li>On the premises</li> </ul>  |         | <ul> <li>Off the premises</li> </ul> | •       | Both        |               | the premises select on, if the sale of alcohol is for consumption away from the premises  |
|  |         |                                      |         |             |               | select off. If the sale of alcohol is for   |
|  |         |                                      |         |             |               | consumption on the premises and away from the premises select both.   |
| State any seasonal varia   | tions   |                                      |         |             |               |   |
| 1.50   |         | elv) where the activity wi           | ill occ | ur on       | additional da | ys during the summer months.  |
| The state of the s |         | mestadament filmation                |         | anes Z Achi |               | ✓ Expension ✓ Expension Continues The Continues Continu |
|  |         |                                      |         |             |               |   |
|  |         |                                      |         |             |               |   |
|  |         |                                      |         |             |               |   |

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|---|--|--|
| Non-standard timings. Where column on the left, list below        | the premises will be used for the supply of alco | shol at different times from those listed in the                               |
| For example (but not exclusive                                    | ely), where you wish the activity to go on longe | r on a particular day e.g. Christmas Eve.                                      |
| New Years eve until 02.00 the r                                   | next day   |  |
|   |  |  |
| State the name and details of t<br>licence as premises supervisor | he individual whom you wish to specify on the    |  |
| Name  |  |  |
| First name  |  |  |
| Family name   |  |  |
| Date of birth   | dd mm yyyy                                       |  |
| Enter the contact's address                                       |  |  |
| Building number or name   |  |  |
| Street  |  |  |
| District  |  |  |
| City or town  |  | ]  |
| County or administrative area                                     |  |  |
| Postcode  |  |  |
| Country   | United Kingdom                                   | ]  |
| Personal Licence number (if known)                                |  |  |
| Issuing licensing authority<br>(if known)                         | TORBAY COUNCIL                                   |  |
|   | MISES SUPERVISOR CONSENT                         |  |
| How will the consent form of t be supplied to the authority?      | he proposed designated premises supervisor       |  |
| C Electronically, by the pro                                      | posed designated premises supervisor             |  |
| As an attachment to this  | application                                      |  |
| Reference number for consent form (if known)                      |  | If the consent form is already submitted, ask the proposed designated premises |
| Total (ii kilowil)  |  | supervisor for its 'system reference' or 'your reference'.                     |

| Continued from previous p                      | page               |   |               |  |
|--|--------------------|---|---------------|--|
| Section 16 of 21                               |                    |   |               |  |
| ADULT ENTERTAINME                              | NT                 |   |               |  |
| Highlight any adult ent premises that may give |                    |   | entertainmen  | nt or matters ancillary to the use of the  |
| rise to concern in respe                       | ct of children, re | 나보다 생생이 사용하는 사람들이 나타나 가장 아이들이 아름다면 하는데 하는데 하는데 하는데 하는데 되었다. 그는데 그 사람들이 아니는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하 | ntend childre | to the use of the premises which may give<br>n to have access to the premises, for example<br>gambling machines etc. |
|  |                    |   |               |  |
| Section 17 of 21                               |                    |   |               |  |
| HOURS PREMISES ARE                             | OPEN TO THE P      | UBLIC   |               |  |
| Standard Days And Ti                           | mings              |   |               |  |
| MONDAY   |                    |   |               | Give timings in 24 hour clock.   |
|  | Start 07:00        | End   |               | (e.g., 16:00) and only give details for the days   |
|  | Start              | End   | 23:30         | of the week when you intend the premises to be used for the activity.  |
| TUESDAY  | , <del></del>      |   |               | 3948634946.1.094888353,339°12 (98650498855535 9503 <b>₹</b> 55   |
|  | Start 07:00        | End   |               |  |
|  | Start              | End   | 23:30         |  |
| WEDNESDAY                                      |                    |   |               |  |
| WEDNESDAT                                      | Start 07:00        | End   |               |  |
|  | Start 57.00        | End   | 23:30         |  |
| THIREDAY                                       | Start              | Liid  | 23.30         |  |
| THURSDAY                                       |                    |   |               |  |
|  | Start 07:00        | End   |               |  |
|  | Start              | End   | 23:30         |  |
| FRIDAY   |                    |   |               |  |
|  | Start 07:00        | End   |               |  |
|  | Start              | End   | 00:30         |  |
| SATURDAY                                       |                    |   |               |  |
|  | Start 07:00        | End   |               |  |
|  | Start              | End   | 00:30         |  |
| SUNDAY   |                    |   |               |  |
|  | Start 07:00        | End   |               |  |
|  | Start              | End   | 23:30         |  |
| State any seasonal varia                       |                    |   |               |  |

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|---|
| For example (but not exclusively) where the activity will occur on additional days during the summer months.  |
|   |
|   |
|   |
| Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below  |
| For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.  |
| New years eve until 02.30 the next day  |
|   |
|   |
| Section 18 of 21  |
| LICENSING OBJECTIVES  |
| Describe the steps you intend to take to promote the four licensing objectives:   |
| a) General – all four licensing objectives (b,c,d,e)  |
| List here steps you will take to promote all four licensing objectives together.  |
| The range of drinks on offer will be pre-packed and served by the staff . it will be a limited range . The style & nature and pricing of the beverages will not appeal to the volume consumer .                                     |
| There is a maximum capacity of 50 people  |
|   |
| b) The prevention of crime and disorder   |
| The site offers full CCTV, this is digital, and can be viewed by visiting officials up to 31 days in arrears.   |
| The site has security alarms .  Due to the town centre proximity there are many other council run CCTV cameras in the area.   |
| Delivery drivers will be instructed to leave alcohol in the delivery vehicle until "Challenge 25" age verification has been   |
| completed .   |
| c) Public safety  |
| There is a full Fire Safety Risk assessment in place, this can be viewed at any time by visiting officials  |
| It is a ground floor business   |
|   |
| d) The prevention of public nuisance  |
| The kitchen extractor system will maintained and kept in good working order.  |
| Deliveries will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to local residents.  The accommodation above is owned by the operators  External seating will be cleared & closed by 23.00 |
|   |

#### Continued from previous page...

#### e) The protection of children from harm

'The premises shall operate a Challenge 25 Policy. Any individual who appears to be under the age of 25 will be required to produce an approved form of photographic ID in line with Torbay Council's Licensing Statement of Principles.

All staff serving alcohol, including delivery drivers will be fully trained in their responsibilities

This training will be recorded and refreshed every 6 months.

Delivery drivers will be particularly briefed on not leaving alcohol deliveries for minors.

#### Section 19 of 21

#### NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

## Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport
  as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national
  of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement
  indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in
  the UK, when produced in combination with an official document giving the person's permanent National
  Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in
  combination with an official document giving the person's permanent National Insurance number and their
  name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an
  official document giving the person's permanent National Insurance number and their name issued by a
  Government agency or a previous employer.